**Project Proposal – ARPA Funded Support for Technology**

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| **Project Overview** | |
| Title | < Project title > |
| Sponsoring organization | < Department, City or County Name > |
| Primary contact person(s) name, title, phone, email | < Name, title, xxx.xxx.xxxx, email > |
| Statement of Need | What problem are you trying to solve for by procuring technology? How has this affected your ability to operate [efficiently and quickly to distribute your ARPA/SLFRF funding](https://www.amplifund.com/american-rescue-plan-act?hsCtaTracking=38719e07-a8b9-4c33-ac87-d6aa201e5359%7C5c095345-9732-4a5f-9c0d-d05b0033d074)? |
| Proposed Solution | Details of the technology solution including the provider’s name and a description of the solution. |
| Project Description | Connect the dots for your leadership team/executive sponsor so they can clearly see how this solution would specifically help you address this problem and provide a more efficient solution. |
| Anticipated Benefits | Who will benefit from this procurement? What kind of benefit will they receive? Will this solution help you [rebuild your capacity](https://www.amplifund.com/blog/capacity-building-for-the-future), keep your data more secure, or help your locality [see the impact of your funding](https://www.amplifund.com/blog/tips-to-improve-your-outcomes) more clearly? |
| Adherence to ARPA Guidance | How will this solution help you [better serve the communities](https://www.amplifund.com/blog/grant-management-systemization) or industries that have been affected? |
| Implementation Plan | How will you implement the project? Your technology provider should be able to provide an [implementation plan](https://www.amplifund.com/blog/how-to-plan-your-grant-management-implementation-timeline) for you, or you can find resources on [how to plan for implementation](https://www.amplifund.com/blog/gms-toolkit-preparing-for-implementation) here. |
| Budget Required | How much funding will this procurement require? |